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MINUTES SPECIAL VILLAGE BOARD MEETING Monday, August 5, 2013

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

Finance Director Peterson

Director of Community Development McNellis

~~Trustee Brandt~~

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

Chief of Police Kinsey

Director of Public Works Hughes

ROLL CALL

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

2.1 Approval of July 22, 2013 Regular Village Board Meeting Minutes

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of July 22, 2013 as presented. The roll call vote was as follows: AYES: Trustees Feldman, Grujanac, McAllister, McDonough and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Mayor Blomberg thanked Staff, the Chamber and all who helped with the Taste of Lincolnshire.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

Finance Director Peterson presented 4.1 Bills for Payment on August 5, 2013 in the amount of \$609,701.10.

Finance Director Peterson provided a summary of the August 5, 2013 bills prelist presented for payment with the total being \$609, 701.10. The total amount is based on \$457,800 for the General Fund, \$104,400 for Water & Sewer Operations, \$30,800 for Water & Sewer Improvements, \$5,800 for Vehicle Maintenance, \$4,500 for the TIF fund and \$6,300 for the E911 fund, all amounts being rounded.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

3.4 Manager's Report

Village Manager Burke presented a follow up from the Taste of Lincolnshire. The Chamber, staff and other organizations involved will conduct a debrief meeting to discuss areas of success and ways to improve the Taste in the coming years.

Village Manager Burke reminded all of National Night Out at North Park, tomorrow, August 6, 2013 from 5:00 p.m. to 8:00 p.m. Trustee McAllister asked Chief of Police Kinsey about some of the presentations to be highlighted at National Night Out.

Village Manager Burke introduced Youssef Shoukry who is the new Administrative Intern. Youssef started at the Village on August 1, 2013.

Village Manager Burke reminded all, he will be out of the office the following week, from August 12 – August 16, 2013.

4.0 PAYMENT OF BILLS

~~4.1 Bills Presented for Payment on August 5, 2013 in the amount of \$609,701.10~~

This item was discussed and approved under Item 3.3.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 **Consideration and Discussion of a Final Plat of Subdivision to create two lots, located at 605 Heathrow Drive (Land of Lincoln, LLC/Nicolson, Porter & List).**

Trustee McAllister moved and Trustee Servi seconded the motion to approve a Final Plat of Subdivision to create two lots, located at 605 Heathrow Drive. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.31 Consideration and Discussion of the Purchase of a Generator for Londonderry Lift Station with Patten Power of Elmhurst, IL in an Amount not to Exceed \$80,000 (Village of Lincolnshire)

Director of Public Works Hughes addressed questions from the July 22, 2013 meeting. The current generator does not meet emission standards and is in need of serious repairs. Additionally, Director of Public Works Hughes explained that due to the existing unit's size, retaining the unit to move to various locations as needed is not a feasibility.

Trustee Grujanac asked if the current generator needed a new camshaft and Director of Public Works Hughes confirmed. Director of Public Works Hughes noted Public Works personnel did observe the crack in the camshaft when the unit was evaluated.

Trustee McAllister asked what the salvage value of the equipment is. Director of Public Works Hughes stated the existing equipment can not be auctioned off due to it not meeting EAP requirements, so there is limited value.

Trustee McDonough moved and Trustee Servi seconded the motion to approve the purchase of a generator for the Londonderry Lift Station with Patten Power of Elmhurst, IL in amount not to exceed \$80,000. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

8.32 Consideration and Discussion of a Resolution Establishing the Village of Lincolnshire All-Natural Hazards Mitigation Planning Committee (Village of Lincolnshire)

Director of Public Works Hughes noted a good response has come in from the surveys posted, and Staff has identified twenty-three people to serve on the Committee. Director of Public Works Hughes requested a Trustee be appointed to the Committee in order to serve and inform the Committee on the Village Board's position.

Trustee Grujanac volunteered to be the Board representative for the Committee.

Trustee McAllister moved and Trustee Servi seconded the motion to approve the Resolution establishing the Village of Lincolnshire All-Natural Hazards Mitigation Planning Committee. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi.

NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

8.4 Police

8.41 Consideration, Discussion and Approval of Purchase of Copy Machine (Waiver of First Reading Requested - Village of Lincolnshire)

Finance Director Peterson noted the Fiscal Year 2013 Budget included funds to replace a smaller multi-functional copy machine near the front desk at the Village Hall. Finance Director Peterson explained that as part of obtaining pricing for the replacement of this unit and in anticipation of future needs, he had completed an evaluation of pricing for the replacing all other copiers at the Village Hall. Finance Director Peterson explained that the Police Department Xerox machine recently experienced a catastrophic failure. The Village can no longer secure a maintenance agreement for the unit due to its age, and replacement parts are no longer available. In order to get a working copy machine in place for the Police Department, Finance Director Peterson proposed using funds allocated in the 2013 Insurance and Common Budget designated for copier maintenance and use these funds towards the purchase of a new machine. Finance Director Peterson noted the purchase of the replacement unit would not result in going over the budget in this line item for the year because funds had been allocated for repair and maintenance of the unit. Due to the existing machine not being operable, staff requests the Village Board consider a waiver of first reading and authorize the purchase of a new copy machine.

Trustee Grujanac moved and Trustee Feldman seconded the motion to waive the first reading of the Purchase of a Copy Machine. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Servi moved and Trustee Grujanac seconded the motion the Purchase of a Copy Machine. The roll call vote was as follows: AYES: Trustees McAllister, Grujanac, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee Brandt. ABSTAIN: None. The Mayor declared the motion carried.

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee McAllister moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 7:13 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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